

BOARD OF TRUSTEES OF VILLAGE OF BELLEVUE,
PEORIA COUNTY, ILLINOIS

1. Calling of the roll, a majority of the Board to constitute a quorum; reading the minutes of the last meeting; amendments and approval.
2. Presentation of petitions, communications, resolutions and bills, all of which are to be laid before the Board by the Chairman, before referring to appropriate committees.
3. Reports of standing committees according to order established by these rules.
4. Report of special committees.
5. Unfinished business.
6. All questions relating to priority of business shall be decided without debate.
7. The Chairman shall preserve order, and decide questions of order, subject to an appeal to the board without debate.
8. Every member previous to speaking or making a motion shall rise and respectfully address the Chairman and before speaking be recognized by the Chairman, shall avoid personalities and confine himself to the questions under consideration.
9. When two or more members rise at the same time, the Chairman shall name the member who is first to speak.
10. No member shall speak more than twice on the same question without leave from the Board and shall not occupy more than fifteen minutes the first time, nor more than five minutes the second time with the exception of the chairman of a committee, who shall have the right to close a debate on his committee's report.
11. A member called to order by the Chairman, shall immediately take his seat, and if there is no appeal the decision of the Chairman shall be conclusive.
12. Every member present on the putting of a question, shall vote thereon, unless excused by the Board or is directly interested.
13. No motion shall be debated or put unless first seconded. When a motion is seconded, it shall be stated by the Chairman before debate and every such motion shall be reduced to writing if required by the Chairman or any member of the Board.
14. When a blank is to be filled, and different sums and times are proposed, the question shall first be put upon the largest sum and the longest time.
15. A motion to adjourn shall always be in order and shall be decided without debate, unless a question of time when to adjourn shall occur.

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16. After a motion is stated by the Chairman or read by the Clerk, it shall be deemed to be in possession of the Board but may be withdrawn by the mover with the consent of the party seconding; at any time before a decision thereon.

17. A motion to reconsider shall only be made by a member having voted with the majority and such motion to reconsider shall require a two-thirds vote of the members present in favor of reconsideration.

18. The Clerk shall call the names of the members in alphabetical order when calling the roll or when polling a vote.

19. These rules may be suspended in any particular case by two-thirds vote of the members present, or unanimous consent.

20. No alterations shall be made in any rule or standing order of this Board without the consent of the majority of the members thereof and without one day's notice in writing previously given, and therein specifying the change desired in the motion therefor.

21. Any member of the Board may have the right to ask for the privilege of the floor for a non-member to explain questions pertaining to the welfare of the general public or for the information of the Board, and by permission of the Board by a two-thirds vote, such privilege shall be granted.

22. All committees shall be appointed by the Chairman unless otherwise provided.

23. The appointment of all standing committees shall be confirmed by "Aye" and "Nay" vote of the Board.

24. All committees shall make report to the Board in writing and signed by at least a majority thereof, therein stating the facts in relation to the subject matter reported upon together with the recommendations. All committee reports upon claims and demands against Village of Bellevue shall state the name of each claimant, for what purpose the liability was incurred, the amount recommended for allowance and the amount total thereof. The committee shall further designate from what determined fund payment shall be made and no appropriate fund shall be overdrawn.

25. This Board shall be governed in their deliberations by Parliamentary Rules so far as the same shall be found applicable.