

***Village of Bellevue Zoning Department  
Application for Residential Building Permit***

To the applicant, please complete this entire application as to what applies to your project. If you do not have all of this information, we will be unable to issue you a permit at this time.

**PROPERTY OWNER NAME & ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTOR NAME & ADDRESS (other than owner)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

**Legal Description of Premises**

Street Address: \_\_\_\_\_ Subdivision \_\_\_\_\_

Section: \_\_\_\_\_ Lot #: \_\_\_\_\_ Acreage/Square Footage: \_\_\_\_\_

Number & Types of Buildings on Lot: \_\_\_\_\_

Size of Tract: \_\_\_\_\_ Current Zoning Classification: \_\_\_\_\_

**Types of Improvement (please check the following that apply)**

- |  |                            |
|--|----------------------------|
| 1.) New Building _____                 | 6.) Moving _____           |
| 2.) Addition _____                     | a. Type of Building: _____ |
| 3.) Repair, Replacement, Remodel _____ | b. Present Location: _____ |
| 4.) Raise, Shore, Underpin _____       | c. Age of Building: _____  |
| 5.) Wrecking (demolition) _____        | 7.) Other _____            |

**Number of Buildings**

Added: \_\_\_\_\_ Demolished: \_\_\_\_\_

**Structure Type**

House (conventional) _____	House (modular) _____	House (mobile) _____	House (addition) _____
Garage (detached) _____	Garage (detached) _____	Shed _____	Deck/Porch _____
Garage (addition) _____	Garage (addition) _____	Fence _____	Demolition _____
Duplex _____			
Moving _____			
Swimming Pool _____			

**Structure Specifications**

Number of Bedrooms: \_\_\_\_\_ Number of Bathrooms: \_\_\_\_\_

**Size of Existing Building**

Front: \_\_\_\_\_  
Depth: \_\_\_\_\_  
Height: \_\_\_\_\_  
Total Square Footage: \_\_\_\_\_  
# of Stories: \_\_\_\_\_

**Dimensions of New Building**

Front: \_\_\_\_\_  
Depth: \_\_\_\_\_  
Height: \_\_\_\_\_  
Total Square Footage: \_\_\_\_\_  
# of Stories: \_\_\_\_\_

**Setbacks**

Front of Property Line: \_\_\_\_\_  
Side Property Line (R): \_\_\_\_\_  
Side Property Line (L): \_\_\_\_\_  
Rear Property Line: \_\_\_\_\_  
(including basement)

**Tenure** Owner Occupied: \_\_\_\_\_ To Be Rented: \_\_\_\_\_ To Be Sold: \_\_\_\_\_

State Issued Roofer's Certificate #: \_\_\_\_\_ Construction Site Parcel ID #: \_\_\_\_\_

Construction Site 911 Address: \_\_\_\_\_ Erosion Control Permit #: \_\_\_\_\_  
(address must be assigned before building permit is issued) (required for new home construction)

**Water Supply** HD Well #: \_\_\_\_\_ Public Water Supplier: \_\_\_\_\_

**Sewer Supply** HD Septic #: \_\_\_\_\_ Public Sewer Agency: \_\_\_\_\_

Estimated Cost of Construction: \_\_\_\_\_ Estimated Start Date: \_\_\_\_\_ Estimated Permit Fee: \_\_\_\_\_

**Sub-Contractors** HVAC: \_\_\_\_\_ Plumbing: \_\_\_\_\_ Electrician: \_\_\_\_\_

**Construction Material** Siding Type (specify): \_\_\_\_\_  
1.) Frame \_\_\_\_\_ Roof Type (specify): \_\_\_\_\_  
2.) Block \_\_\_\_\_ Roof Materials (specify): \_\_\_\_\_  
3.) Brick \_\_\_\_\_  
4.) Other \_\_\_\_\_

**Foundation**

- 1.) Block basement \_\_\_\_\_
- 2.) Reinforced Concrete \_\_\_\_\_
- 3.) Floating Slab \_\_\_\_\_
- 4.) Depth of Slab w/Footings \_\_\_\_\_
- 5.) Other (specify) \_\_\_\_\_

**Construction Materials**

- 1.) Sills \_\_\_\_\_
- 2.) Studs \_\_\_\_\_
- 3.) Floor Joist \_\_\_\_\_
- 4.) Spacing \_\_\_\_\_

Applicant is required to obtain permit (s) prior to starting construction. Applicant is responsible for knowing the current Building Code and to call for all required inspections 24 hours prior to needed inspection. Violation of Village of Bellevue Building Code will subject person to appropriate penalty.

**NO BUILDING SHALL BE OCCUPIED UNTIL THE CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED BY THE BUILDING OFFICIAL.**

This application must be accompanied by Construction Plans, including elevations, setbacks, sidelines, and plat plans. One set is to remain the property of the Village.

I HAVE CAREFULLY EXAMINED, READ, AND COMPLETED ALL APPLICABLE ITEMS OF THE ABOVE APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF THE BELLEVUE ZONING ORDINANCE WILL BE COMPLIED WITH AND THAT SUCH PREMISES AND ITS EXISTING AND PROPOSED BUILDING OR STRUCTURES SHALL BE USED OR ALLOWED TO BE USED FOR ONLY SUCH PURPOSE AS ARE SET FORTH.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_